**First Name Last Name******

[youremail@queensu.ca](mailto:youremail@queensu.ca) Ι 613-533-6000 Ι [https://ca.linkedin.com/in/yourURL](https://ca.linkedin.com/in/yourURL%20)

**CUSTOMER INSIGHTS SPECIALIST Ι MANAGEMENT ANALYTICS**

Your personal branding statement could also go here. You can highlight who you are as a professional and include the key ways in which you contribute to you an organization. This should be aligned with the requirements of the role you are applying for.

**EDUCATION**

**Master of XXX,** Smith School of Business, Queen’s University, Kingston, ON **20XX – Present**

* Academic accomplishments/awards: i.e. Entrance Scholarship, GPA (if it adds value), etc.
* Area of specialization or highlight courses, if relevant
* Certificate in XXX [Candidate]

**Bachelor of XXX,** School Name, Town, Region, Country (if outside of Canada) **20XX – Present**

* Academic accomplishments/awards: i.e. Entrance Scholarship, GPA (if it adds value), etc.
* Area of specialization or highlight courses, if relevant

**TECHNICAL SKILLS**

* **Coding:** R, Python
* **Visualization Tools:**
* **Modelling Tools:**

**PROFESSIONAL EXPERIENCE**

**Position 1,** XYZ Widget Company, Kingston, ON  **2016 – Present**

* Begin each bullet with an action verb; provide context relating to type of company within first bullet
* Describe impact/result (specific, concrete and measured) and show how closely you met (or exceeded) expectations
* Emphasize transferable skills which relate to the role for which you are applying

**Position 2,** Company, Town, Region, Country (if outside of Canada)  **2015**

* Begin each bullet with an action verb; provide context relating to type of company within first bullet
* Describe impact/result (specific, concrete and measured) and show how closely you met (or exceeded) expectations
* Emphasize transferable skills which relate to the role for which you are applying

**Position 3,** Company, Town, Region, Country (if outside of Canada)  **2014**

* Begin each bullet with an action verb; provide context relating to type of company within first bullet
* Describe impact/result (specific, concrete and measured) and show how closely you met (or exceeded) expectations
* Emphasize transferable skills which relate to the role for which you are applying

**EXTRACURRICULAR EXPERIENCE**

**Volunteer/Leadership Position,** Company, Town, Region, Country (if outside of Canada) **2015 – 2016**

* Begin each bullet with an action verb; provide context relating to type of company within first bullet
* Describe impact of results (specific, concrete and measured) and show how closely you met (or exceeded) expectations
* Emphasize transferable skills which relate to the role for which you are applying

**ADDITIONAL INFORMATION**

* Member – Professional Organization
* Delegate – Conference (20XX)
* Language (degree of proficiency)